

LIBRARY TECHNOLOGY (LIB TEC)

Library Technology (LIB TEC) 101

Intro To Library Procedures

Vocabulary, tools, systems, organization and equipment of modern libraries. Writing assignments, as appropriate to the discipline, are part of the course.

3 Lecture hours. 3 Credit Hours.

Offered At: WR

Library Technology (LIB TEC) 102

Multi-Media Technologies

Clerical and supervisory duties in scheduling, circulation, maintaining, and operation of audio-visual and reproducing equipment. Writing assignments, as appropriate to the discipline, are part of the course.

3 Lecture hours. 3 Credit Hours.

Offered At: WR

Library Technology (LIB TEC) 125

Learning Resource/Library Practicum

Practice course in which students are placed in learning resource center/library situations. 20 hours per week plus two hour seminar. Writing assignments, as appropriate to the discipline, are part of the course.

Grade of C or better in LIB TEC 101.

1-2 Lecture Hours. 10-20 Laboratory Hours. 3-6 Credit Hours.

Offered At: WR

Library Technology (LIB TEC) 201

Library Public Service

Clerical and supervisory duties required in reference and circulation areas. Writing assignments, as appropriate to the discipline, are part of the course.

3 Lecture hours. 3 Credit Hours.

Offered At: WR

Library Technology (LIB TEC) 203

Materials Preparation Procedures

Clerical and supervisory duties required in catalog departments; familiarization with commercially produced card catalog sets, classification tables and indices, subject headings, filing, cross referencing, typing forms and records. Writing assignments, as appropriate to the discipline, are part of the course.

Grade of C or better in LIB TEC 101.

3 Lecture hours. 3 Credit Hours.

Offered At: WR

Library Technology (LIB TEC) 250

Systems & Computr Technology of Libraries

Clerical informational and supervisory duties required in reference, circulation, ordering, receiving and verifying library materials. Writing assignments, as appropriate to the discipline, are part of the course.

3 Lecture hours. 3 Credit Hours.

Offered At: WR