

MEDICAL ASSISTING, ADVANCED CERTIFICATE



College(s): MX

Program Code: 0421

The Advanced Certificate program in Medical Assisting prepares students to become multi-skilled health care professionals qualified to perform administrative, clinical, and laboratory procedures in a doctor's office, clinic, hospital, or other medical setting.

This selective admissions program requires students to submit a separate application or to take additional action before enrolling.

For more information on the Medical Assisting program at Malcolm X College, visit the program website (<https://www.ccc.edu/colleges/malcolm-x/departments/Pages/Medical-Assisting-Program.aspx>).

Program Requirements

Code	Title	Hours
Required Program Core		
BIOLOGY 116	Introduction to Anatomy And Physiology	4
BIOLOGY 120	Terminology For Medical Careers	3
HEALTH 102	Medical Law & Ethics	3
HEALTH 105	Medical Careers Professional Development	2
MEDASST 103	Medical Assisting Clinical Procedures I	3
MEDASST 104	Medical Assisting Clinical Procedures II	3
MEDASST 106	Administrative Procedures	3
MEDASST 107	Pharmacology	4
MEDASST 108	Fundamentals of Ambulatory Billing and Coding	3
Required Work-Based Learning Courses		
MEDASST 109	Medical Assisting Practicum	3
Total Hours		31

Pathways

These are **example course sequences** for students interested in medical assisting, one for full-time students and one for part-time students. If either pathway is followed as outlined, you will earn an Advanced Certificate (AC) in Medical Assisting. This does not represent a contract, nor does it guarantee course availability.

The Advanced Certificate program for Medical Assisting prepares students to become multi-skilled health care professionals qualified to perform administrative, clinical, and laboratory procedures in a doctor's office, clinic, hospital, or other medical setting.

Semester-by-Semester Program Plan for Full-Time Students

Course	Title	Hours
Semester 1		
Fall		
HEALTH 102	Medical Law & Ethics	3
BIOLOGY 116	Introduction to Anatomy And Physiology	4
MEDASST 103	Medical Assisting Clinical Procedures I	3
MEDASST 106	Administrative Procedures	3
HEALTH 105	Medical Careers Professional Development	2
		Hours
		15
Semester 2		
Spring		
BIOLOGY 120	Terminology For Medical Careers	3
MEDASST 104	Medical Assisting Clinical Procedures II	3
MEDASST 107	Pharmacology	4
MEDASST 108	Fundamentals of Ambulatory Billing and Coding	3
		Hours
		13
Semester 3		
Summer		

MEDASST 109	Medical Assisting Practicum	3
	Hours	3
	Total Hours	31

Semester-by-Semester Program Plan for Part-Time Students

Course	Title	Hours
Semester 1		
Spring		
BIOLOGY 116	Introduction to Anatomy And Physiology	4
MEDASST 106	Administrative Procedures	3
MEDASST 103	Medical Assisting Clinical Procedures I	3
	Hours	10
Semester 2		
Summer		
BIOLOGY 120	Terminology For Medical Careers	3
MEDASST 104	Medical Assisting Clinical Procedures II	3
HEALTH 105	Medical Careers Professional Development	2
	Hours	8
Semester 3		
Fall		
MEDASST 107	Pharmacology	4
MEDASST 108	Fundamentals of Ambulatory Billing and Coding	3
HEALTH 102	Medical Law & Ethics	3
	Hours	10
Semester 4		
Spring		
MEDASST 109	Medical Assisting Practicum	3
	Hours	3
	Total Hours	31

Choose your courses with your College Advisor.

Special Admission Requirements

To apply for the Medical Assisting program, students must:

- Be eligible for ENGLISH 101 Composition
- Be eligible for MATH 118 General Education Math (or higher)
- Submit official college transcripts from all accredited colleges attended outside of City Colleges to the Malcolm X College Office of Registrar Services
- Interview with the Program Director

For more information on admissions requirements and the application process, visit the program website (<https://www.ccc.edu/colleges/malcolm-x/departments/Pages/Medical-Assisting-Program.aspx>).