

# HOSPITALITY MANAGEMENT, ADVANCED CERTIFICATE



College(s): KK

Program Code: 0740

The Advanced Certificate in Hospitality Management introduces students to the operations and functions of the restaurant and hotel industries from a service and management standpoint. Classes are lecture and lab based to give maximum exposure to the industry and will allow students the opportunity to interact in real-world settings. The curriculum has customer service as an underlying theme of all classes and the importance is stressed throughout each and every class throughout the program. Coursework includes management skills, financial management, restaurant and hotel operational management, resume writing and interviewing techniques.

## Program Requirements

Code	Title	Hours
<b>Required Program Core</b>		
330CUL 700	College Success Hospitality Perspective	3
330CUL 701	Intro To Food Service I	3
330CUL 703	Food Sanitation & Safety I	2
330CUL 705	Chef's Training I-Section A	4
330CUL 708	Chef's Training I-Section B	4
HMGT 724	Hospitality Management	3
HMGT 806	Customer Service Fundamentals	3
HMGT 807	Hospitality Financial Management	3
HMGT 808	Restaurant Operations	4
HMGT 810	Bar and Beverage Management	3
HMGT 812	Hotel and Lodging Operations	4

HMGT 814	Hospitality Procurement	3
<b>Total Hours</b>		<b>39</b>

## Pathway

This is an **example course sequence** for students interested in earning a degree in Hospitality Management. If this pathway is followed as outlined, you will earn a Basic Certificate (BC) in Culinary Arts and an Advanced Certificate (AC) in Hospitality Management. It does not represent a contract, nor does it guarantee course availability.

*Student must be eligible for ENGLISH 96 Aligned Reading and Composition and MATH 98 Beginning Algebra with Geometry to begin core curriculum classes.*

## Semester-by-Semester Program Plan for Full-Time Students

All plans can be modified to fit the needs of part-time students by adding more semesters.

Semester 1		Hours
330CUL 700	College Success Hospitality Perspective	3
330CUL 701	Intro To Food Service I	3
330CUL 703	Food Sanitation & Safety I	2
330CUL 705	Chef's Training I-Section A	4
330CUL 708	Chef's Training I-Section B	4
<b>Hours</b>		<b>16</b>
Semester 2		Hours
HMGT 806	Customer Service Fundamentals	3
HMGT 807	Hospitality Financial Management	3
HMGT 724	Hospitality Management	3
HMGT 808	Restaurant Operations	4
<b>Hours</b>		<b>13</b>
Semester 3		Hours
HMGT 812	Hotel and Lodging Operations	4
HMGT 814	Hospitality Procurement	3

HMG 810	Bar and Beverage Management	3
	Hours	10
	Total Hours	39

Choose your courses with your College Advisor.

## Careers

This program can prepare students for the jobs listed below. Click on each one to learn more, including average earnings, annual job openings, and how much education people in that field have. For additional guidance and resources on career options, current City Colleges students and alumni can contact the Career Services Office (<https://www.ccc.edu/departments/Pages/Career-Services.aspx>).

## First-Line Supervisors of Food Preparation and Serving Workers

### Job Description

Directly supervise and coordinate activities of workers engaged in preparing and serving food.

### Salary Based on Experience Level

Take a look at the average hourly/annual earnings for this career in Cook County

Lightcast earnings figures are based on OES data from the BLS and include base rate, cost of living allowances, guaranteed pay, hazardous-duty pay, incentive pay (including commissions and bonuses), on-call pay, and tips.

#### Annual Wages

Entry-Level 10 <sup>th</sup> Percentile	\$32,179
Median 50 <sup>th</sup> Percentile	\$39,802
Senior-Level 90 <sup>th</sup> Percentile	\$62,729

#### Hourly Wages

Entry-Level 10 <sup>th</sup> Percentile	\$15
Median 50 <sup>th</sup> Percentile	\$19
Senior-Level 90 <sup>th</sup> Percentile	\$30

### Annual Job Openings

2943 annual openings in Cook County

### National Education Attainment

Here, you can see the level of education that people in this career complete.

Degree Program	% of Jobs
A high school diploma or less	80.94%
A certificate	9.69%
Some college	2.09%
An Associate degree	7.28%
A Bachelor's degree	0.00%
A Master's or Professional degree	0.00%
A Doctoral degree or more	0.00%

0.00% continue their education beyond an associate degree

## Food Service Managers

### Job Description

Plan, direct, or coordinate activities of an organization or department that serves food and beverages.

### Salary Based on Experience Level

Take a look at the average hourly/annual earnings for this career in Cook County

Lightcast earnings figures are based on OES data from the BLS and include base rate, cost of living allowances, guaranteed pay, hazardous-duty pay, incentive pay (including commissions and bonuses), on-call pay, and tips.

#### Annual Wages

Entry-Level 10 <sup>th</sup> Percentile	\$31,388
Median 50 <sup>th</sup> Percentile	\$55,325
Senior-Level 90 <sup>th</sup> Percentile	\$112,862

#### Hourly Wages

Entry-Level 10 <sup>th</sup> Percentile	\$15
Median 50 <sup>th</sup> Percentile	\$27
Senior-Level 90 <sup>th</sup> Percentile	\$54

### Annual Job Openings

828 annual openings in Cook County

### National Education Attainment

Here, you can see the level of education that people in this career complete.

Degree Program	% of Jobs
A high school diploma or less	70.56%
A certificate	4.83%
Some college	18.35%
An Associate degree	0.71%
A Bachelor's degree	5.54%
A Master's or Professional degree	0.00%
A Doctoral degree or more	0.00%

5.54% continue their education beyond an associate degree

## Hotel, Motel, and Resort Desk Clerks

### Job Description

Accommodate hotel, motel, and resort patrons by registering and assigning rooms to guests, issuing room keys or cards, transmitting and receiving messages, keeping records of occupied rooms and guests' accounts, making and confirming reservations, and presenting statements to and collecting payments from departing guests.

## Salary Based on Experience Level

Take a look at the average hourly/annual earnings for this career in Cook County

Lightcast earnings figures are based on OES data from the BLS and include base rate, cost of living allowances, guaranteed pay, hazardous-duty pay, incentive pay (including commissions and bonuses), on-call pay, and tips.

### Annual Wages

Entry-Level 10 <sup>th</sup> Percentile	\$27,222
Median 50 <sup>th</sup> Percentile	\$30,978
Senior-Level 90 <sup>th</sup> Percentile	\$41,828

### Hourly Wages

Entry-Level 10 <sup>th</sup> Percentile	\$13
Median 50 <sup>th</sup> Percentile	\$15
Senior-Level 90 <sup>th</sup> Percentile	\$20

## Annual Job Openings

818 annual openings in Cook County

## National Education Attainment

Here, you can see the level of education that people in this career complete.

Degree Program	% of Jobs
A high school diploma or less	76.03%
A certificate	2.42%
Some college	10.79%
An Associate degree	6.17%
A Bachelor's degree	4.60%
A Master's or Professional degree	0.00%
A Doctoral degree or more	0.00%

4.60% continue their education beyond an associate degree

## Lodging Managers

### Job Description

Plan, direct, or coordinate activities of an organization or department that provides lodging and other accommodations.

## Salary Based on Experience Level

Take a look at the average hourly/annual earnings for this career in Cook County

Lightcast earnings figures are based on OES data from the BLS and include base rate, cost of living allowances, guaranteed pay, hazardous-duty pay, incentive pay (including commissions and bonuses), on-call pay, and tips.

### Annual Wages

Entry-Level 10 <sup>th</sup> Percentile	\$34,262
Median 50 <sup>th</sup> Percentile	\$58,701
Senior-Level 90 <sup>th</sup> Percentile	\$129,285

## Hourly Wages

Entry-Level 10 <sup>th</sup> Percentile	\$16
Median 50 <sup>th</sup> Percentile	\$28
Senior-Level 90 <sup>th</sup> Percentile	\$62

## Annual Job Openings

77 annual openings in Cook County

## National Education Attainment

Here, you can see the level of education that people in this career complete.

Degree Program	% of Jobs
A high school diploma or less	19.47%
A certificate	0.00%
Some college	5.89%
An Associate degree	3.05%
A Bachelor's degree	71.60%
A Master's or Professional degree	0.00%
A Doctoral degree or more	0.00%

71.60% continue their education beyond an associate degree

## Meeting, Convention, and Event Planners

### Job Description

Coordinate activities of staff, convention personnel, or clients to make arrangements for group meetings, events, or conventions.

## Salary Based on Experience Level

Take a look at the average hourly/annual earnings for this career in Cook County

Lightcast earnings figures are based on OES data from the BLS and include base rate, cost of living allowances, guaranteed pay, hazardous-duty pay, incentive pay (including commissions and bonuses), on-call pay, and tips.

### Annual Wages

Entry-Level 10 <sup>th</sup> Percentile	\$35,290
Median 50 <sup>th</sup> Percentile	\$55,153
Senior-Level 90 <sup>th</sup> Percentile	\$97,253

### Hourly Wages

Entry-Level 10 <sup>th</sup> Percentile	\$17
Median 50 <sup>th</sup> Percentile	\$27
Senior-Level 90 <sup>th</sup> Percentile	\$47

## Annual Job Openings

405 annual openings in Cook County

## National Education Attainment

Here, you can see the level of education that people in this career complete.

<b>Degree Program</b>	<b>% of Jobs</b>
A high school diploma or less	7.85%
A certificate	6.64%
Some college	37.22%
An Associate degree	7.49%
A Bachelor's degree	40.80%
A Master's or Professional degree	0.00%
A Doctoral degree or more	0.00%

40.80% continue their education beyond an associate degree